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Learn Excel 2013 Essential Skills with The Smart Method ...

In this article, I will talk about the 20 most important skills you need to know about Excel, including some of the best hints and tips I can think of to get you started as a beginner - or make you more productive as an experienced user. Table of Contents [show] 1) Converting to PDF. 2) Using the Fill Function.

Top 20 Advanced Essential Excel Skills You Need to Know ...

This Excel 2013 book is for users who want to upgrade their basic Excel 2013 skills to true expert level. It will teach you to master all of the Excel 2013 advanced features. If you are an absolute beginner you need our Excel 2013 Essential Skills book. The book is very, very different to any other computer book you have ever read.

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this a essential buy for seniors & all new to excel 2013. every thing is explained fully. the book also sets a course work , which is very good. you have to set some time aside for the course work to learn it fully. but after you have done this it makes excel 2013 much easier .

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In 2002 Mike decided to specialize in IT training and founded The Smart Method. Mike has personally taught classroom Excel courses to delegates from many of the world's largest companies in England, Europe and America.

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Excel 2013, 2010 and 2007 book, e-book and video tutorials

If you need Excel skills to get a job you should begin with this course (it also includes all of the Basic Skills material). Even if you've never used Excel before you'll have no difficulty completing this course, most learners can complete it in two days or less. This course will give you all the skills an employer would expect.

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Amongst other things you'll learn how to: Use the new Excel 2013 Flash Fill feature to split and concatenate text; Use the new Excel 2013 Apps to add new functionality to worksheets; Use the new Excel 2013 Cloud Computing features to share data; Use the Versions feature to recover lost data; Understand absolute, relative and mixed cell references

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