

## Making Work Visible Exposing Time Theft To Optimize Workflow

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In Making Work Visible, Dominica DeGrandis shows us how we can make hidden work-in-process visible, to clearly see the effect it has on our ability to get things done. Once we can see it, she dives deep into the hidden aspects of our WIP that steal our time, energy, and productivity, along with strategies for combating each of them.

### **Making Work Visible: Exposing Time Theft to Optimize ...**

“The solution is to design and use a workflow system that does the following five things: Make work visible. Limit work-in-progress (WIP). Measure and manage the flow of work. Prioritize effectively (this one may be a challenge, but stay with me—I’ll show you how).

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### **Making Work Visible | By Dominica DeGrandis**

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2. conflicting priorities (competing requests) 3. dependencies (with people and teams outside of your control) Here are some things you can do: Start with where you are. Monitor for a week how much of your time is spent on: Planned work vs unplanned work (this includes interruptions etc) Project work vs ongoing work.

### **Nomad8 | Making Work Visible - Exposing time theft!**

Through simple solutions that make work visible, DeGrandis helps people round up the five thieves of time and take back their lives with time-saving solutions. Chock-full of exercises, takeaways, real-world examples, and an easy-going writing style, readers will quickly learn effective practices to create high-performing workflows within an organization.

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One of the first steps to make work visible is to identify the kind of work the teams does and then list out roadblocks preventing you and your team from finishing the work. 35. Then go on to identify the various work item types / categories which support different work flows and different degrees of priorities and metrics 36.

### **Brief Summary of Making work visible - Agile Jottings**

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